

# Danish Development Research Network

## Articles of Association

### *§ 1 Name*

1. The name of the network is the Danish Development Research Network.

### *§ 2 Registration and host institution*

1. The network is registered in Denmark.

### *§ 3 Objectives*

1. Based on the needs of partner countries, the development objective of the Danish Development Research Network (DDRN) is to contribute to the inclusion of research and research-based knowledge in design and implementation of development assistance – especially assistance supported by the Danish Government – and in partner countries' development activities.

The Danish Development Research Network will work towards this development objective through three immediate objectives (IOs):

- IO1 is to contribute to the dissemination and exchange of information between development organisations and the research community, in order to provide research-based knowledge and strengthen research capacities.
- IO2 is to foster an engaged and committed network of members.
- IO3 is to stimulate and promote the production and exchange of high-quality research-based knowledge relevant to development.

### *§ 4 Members*

1. Any person or organisation/institution who accepts the objective of the network can be registered as a member of the network.

2. Membership of the network is achieved by filling in and submitting the online registration form at the DDRN website.

3. A membership fee can be adopted at the General Assembly. The fee may vary among geographical regions and stakeholder groups.

### *§ 5 Annual General Assembly*

1. The supreme authority of the network is the annual general assembly. Notice of the annual general assembly and a draft agenda should be communicated electronically to all members no later than four weeks prior to the meeting. Proposals to be included on the agenda should be sent to the chairperson of the board no later than three weeks prior to the meeting. Proposals to be discussed at the annual general assembly and the final draft agenda will be available on the network website or can be requested from the chairman of the board from two weeks prior to the general assembly. The agenda must be approved at the annual general assembly.

# Danish Development Research Network

2. An extra-ordinary general assembly can be called if the board or one third of the members of the network requests it. A notice, stating the agenda, should be communicated electronically to all members no later than two weeks prior to the meeting and within two weeks after the request for such a meeting has been received by the chairman of the board.
3. The agenda for the annual general assembly should contain the following items:
  1. Election of chairperson and secretary
  2. Approval of the agenda
  3. Report by the board
  4. Presentation of accounts
  5. Proposals received to be discussed and /or presented
  6. Presentation of working agenda for the forthcoming year
  7. Presentation of budget proposal for the forthcoming year
  8. Election of board members, substitutes, treasurers and auditors
  9. Any other business
4. Received resolutions are decided by simple majority of votes. Voting is by show of hands or, if requested, by ballot.

## *§6 Board*

1. All members can stand for election to the board. Guests attending the General Assembly (GA) may register as DDRN members during the GA, thus be given an opportunity to vote. Members who are not able to attend the GA can send in a postal vote which must be received by the chairman of the board no later than five days prior to the GA. Members can also vote by proxy, giving written authority to another member. Voting by e-mail is not possible.
2. The composition of the board is decided at the annual general assembly, but must consist of maximum nine (9) board members and minimum two (2) substitutes. It is desirable that the board be composed of representatives from the main themes/focus areas in the network, and that it reflects the breadth of the interests represented in the network, including the research community, the private sector, and other stakeholders taking interest in the network's field of activities.
3. Members of the board are elected at the annual general assembly for a period of two (2) years. Five (5) members are up for election one year and four (4) members the following year. Substitutes are elected each year.
4. The board constitutes itself with a chairperson and a vice-chairperson, who are responsible for the overall management of the network.
5. The board establishes its own rules of procedure. Board meetings are open for network members. Board meetings are announced on the network website. The board can make decisions through virtual board meetings.

# Danish Development Research Network

6. Members of the board are incapacitated in decisions on areas of research or activity in which they are directly involved through cooperation or managerial responsibility or have vested interest.

## *§7 Liability*

1. The network shall be liable for the performance of its obligations with all its assets. The liability of the members of the board or members in general is limited.

## *§8 Daily coordination of the network's activities, accounts and revision*

1. The board, on behalf of the network, negotiates an agreement with a possible host institution specifying the allocation of responsibility and administrative relations between the network and the host institution.

## *§9 Changes in articles of association*

1. Changes in the articles of association can only be made by approval at the general assembly with simple majority among the members present. Proposals for changes in the articles of association should be received at the secretariat no later than three (3) weeks prior to the general assembly.

## *§10 Dissolution*

1. Dissolution of the network can occur through a legitimately announced general assembly, according to the rules for changes in articles of association, see § 9.

## *§11 Effective date of the articles of association*

These Articles of Association are a modification of the Articles of Association adopted at the 6<sup>th</sup> General Assembly and will take effect immediately after their adoption by a 7<sup>th</sup> General Assembly.

Adopted at the 7<sup>th</sup> General Assembly: December 14, 2011